

Silver Valley HOA

President: Mark Hannig

Vice President: J.D. Smith

Secretary: Natalie Harrington

Treasurer: Yvonne Cherkala

Board Members: Eric Kinaitis, Dwayne Tucker, Stacey Zemanski

Meeting Minutes 11-20-2019

Meeting held at 175 Silver Valley Blvd.

6:30-8:00 pm

Board Members Present:

Mark Hannig

Yvonne Cherkala

Natalie Harrington

Eric Kinatis

James Smith

Dwayne Tucker

Stacey Zemanski

Meeting called to order – 6:37pm

1. Discussion of future meeting format, frequency & board availability
 - a. Wednesdays proved to be the best days for most
 - b. Timeframe was decided to be from 6:30-8pm
 - c. The board plans to meet on a Monthly basis
 - d. Monthly
 - i. December 4th
 - ii. January 7th
 - iii. February 5th
 - iv. March 4th – Ask the Board
 - v. April 1st
 - vi. May 6th – Ask the Board
 - vii. June 3rd
 - viii. July 1st – Ask the Board
 - ix. August 5th
 - x. Sept 2 – Ask the Board
 - xi. October 7th
 - e. It was recommended that to create opportunity for neighborhood members to hold open discussion with board members, at every other meeting an open forum would be held half an hour in advance of the meetings. These opportunities will begin in March and be held in the community room at the Munroe Falls Library.
 - i. This time will be open to all neighbors
 - ii. Should a neighbor wish to bring a topic of discussion to the open forum, a request to do so must be emailed to the SVA email address two weeks in advance.
 1. The email must contain the topic they'd like to discuss and any specific questions they'd like to have answered during that time
 - iii. If there are no neighbor requests submitted for the open forum time, the open forum will not be held.
 - iv. Neighbors will receive an email to notify them of these opportunities to "Ask the Board" and it will be posted on the website.

- v. Natalie offered to call the Munroe Falls Library and reserve a community room for the designated open forum dates above
- 2. Discussion of the process and responsibility of answering SVA emails
 - a. Yvonne volunteered to check the email on a daily basis will check the email
 - i. Should a question or matter arise that needs the attention of the board, all members will be alerted by text to review the email
 - 1. A response will be drafted, reviewed by at least two additional members and then returned within 72 hours
- 3. Discussion of work of hard surface
 - a. Evaluation of hard surface below the top level
 - i. Yvonne volunteered to research a variety of companies to evaluate under the top hard surface
 - b. Based on findings, a committee will be put together to explore options for hard surface improvements, over multi-year time period
- 4. Discussion of needed repairs (Spring 2020)
 - a. gravel around shed
 - b. vinyl siding around base of all sides of shed (Macedonia)
 - c. securing benches
 - d. post wrapping for pavilion pole
 - e. bracing benches for picnic tables
 - f. painting posts and supports of the pavilion
 - g. staining the picnic tables & benches
 - h. check-in on grills functionality
- 5. Over-winter notes from budget
 - a. Port-a-pot will stay through winter
 - i. free gift from company for it to stay
 - ii. will save on delivery in the spring
 - b. Trash bin has been chained closed
 - c. Two households with outstanding balances will notified by certified mail in November, and given 30 days to pay their fees.
 - d. If not paid in full, households with outstanding balances will be released to attorney for placement of property liens for monies owed
 - i. All legal fees will be added to liens
- 6. Stacey will look at replacements for the attorney as John Curtis, SVA attorney, will be retiring in June
- 7. Discussion of Bylaws
 - a. Re-do bylaws vs. amendments
 - b. Using future proofing
 - c. Areas to review
 - i. Voting
 - ii. Social members
 - iii. Treasurer
 - d. John Curtis, SVA attorney, will be asked to review the bylaws and conduct a thorough review and make suggestions for changes to the bylaws
- 8. Discussion to be carried over to next meeting
 - a. Website content moving forward

Meeting adjourned 8:14pm